

JENNIFER L. WOZNY

PROFESSIONAL HIGHLIGHTS

Eight years serving the Government of Canada, holding top-level security clearance, supporting senior ranks including the National Security Advisor, producing intelligence analysis, editing professional reports, and accompanying senior officials on visits with first- and second-tier allies

Produced masters-level [thesis on communicating with intelligence decisionmakers](#) which was deemed “required reading” by the National Security Agency, co-authored resulting textbook, and developed university-level training course on intelligence writing and briefing

Co-authored and edited a textbook on assessing the application of a dozen analytic techniques

Founded wellness company, serving the public with healing, teaching, mentoring, and coaching

Masters degree in Applied Intelligence (political science)

Bachelor’s degree in Psychology (major) and Economics (minor)

PROFESSIONAL EXPERIENCE

Consultant and Founder, Put The Light Here, 2014 to Present

Ottawa, Canada

- Blending credentials as Life Coach, Reiki Master, Shamanic practitioner, Yoga Teacher, and trauma-informed healer to offer health and wellness services to the public
- Providing custom courses, articles, multimedia, and graphics
- Consulting and course design for government clients

Government of Canada, Privy Council Office, 2006 to 2014

Office of the National Security Advisor to the Prime Minister (Special Projects Officer)

- First-ever Special Projects Officer dedicated to serving the NSA
- Assisted in establishing the new Office of the NSA (O-NSA) and managed transition of new subordinate directorates under NSA's direct control
- Primary roles:
 - o Advised and briefed the NSA on intelligence and security issues
 - o Identified strategic security priorities and task subordinates/colleagues to generate responses
 - o Coordinated and accompanied NSA on trips abroad

- o Supported the NSA's chief of staff (including to act as chief of staff when needed)
- o Liaised within department, across community, and with global allies in support of NSA's objectives

Foreign and Defence Policy Secretariat (Analyst)

- Provided policy advice to the Prime Minister of Canada
- Helped to coordinate the Prime Minister's visits abroad (China, Japan, Thailand, G8 Summit)
- Produced the Prime Minister's leaders-level correspondence for his signature
- Coordinated and managed government-wide development of Memoranda to Cabinet (policy documents for approval by Members of Parliament); attend Cabinet meetings on Parliament Hill; report the outcome to partner departments

Intelligence Assessment Secretariat (Leadership Analyst; Special Projects Analyst; Executive Assistant to the Executive Director)

- Produced intelligence-based profiles in support of prime ministerial meetings
- Produced current and strategic intelligence analysis of global geopolitical/security issues
- Participated in Five-Eyes conferences abroad
- Planned and hosted events involving the multinational intelligence community
- Advised and supported the Secretariat's Executive Director
- Coordinated and accompanied Executive Director on trips abroad to meet first-tier counterparts
- Organized and attended high-level intergovernmental meetings
- Proofread/edited all intelligence products produced by the Secretariat
- Chaired a committee to re-design the templates of all intelligence products

US National Security Agency, 2007 (Course Design and Delivery)

- Created two customized, half-day courses and delivered them on-site to a team of NSA analysts

Intelligence & Security Academy, 2006-2007 (Contractor)

- Developed case studies of terrorist attacks, to be used by the Academy to train intelligence and security professionals

Mercyhurst College

Adjunct Faculty, 2004 to 2006

- Co-developed Intelligence Communications course
- Taught Intelligence Communications course to US government analysts and contractors
- Created online course in Intelligence Communications, taught it to US defense contractors, and trained future instructors
- Taught Intelligence Writing and Presentation course to undergraduate students

Project Manager, 2004

- Managed a team of seven intelligence analysts for the College's first-ever US Department of Defense (DoD) contract, evaluating telecommunications technologies
- Guided the research, trained team members in analysis and writing, edited all reports
- Studied, implemented, and advised DoD on the efficacy of 25 analytic methodologies

EDUCATION

M.Sc., Applied Intelligence, Mercyhurst College, Institute for Intelligence Studies, 2005

- Received *Eustace Taylor Award for Outstanding Graduate Student*
- Masters thesis on best practices in communication became required reading for all new analysts within one section of US National Security Agency
- Co-author: Communicating with Decisionmakers: Best Practices for Intelligence Professionals
- Author: "Lateral Thinking as an Advanced Analytic Technique," chapter in The Analyst's Cookbook, Volume 1

B.A., Psychology, minor in Economics, Wilfrid Laurier University, 2003

- Education includes one year at University of Ottawa, pursuing double degree in Psychology and Criminology

OTHER CREDENTIALS

Completion of Critical Thinking course, taught by US National Security Agency

Experience with communication includes neurolinguistic programming, graphic design, website design, color psychology, lateral thinking, personality profiling

Completion of speaking and marketing course by John Childers

Member of the "Enlightened Inner Circle," created and hosted by Mark Victor Hansen (co-creator of *Chicken Soup for the Soul*) and Robert G. Allen (author of *Nothing Down*)